



**THE INDIANA FINANCE AUTHORITY**  
**IS SOLICITING PROPOSALS FOR**  
**Official Statement Printer**

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ Federal Tax ID No. \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Prices contained in this proposal are subject to acceptance within 90 calendar days.

I have read, understand, and agree to all terms and conditions herein. Date \_\_\_\_\_

Signed \_\_\_\_\_ Print Name & Title \_\_\_\_\_

## **1. INTRODUCTION**

This is a request for qualified official statement printers for upcoming Indiana Finance Authority (IFA) bond transactions in the calendar year 2008. The IFA anticipates closing approximately five bond deals the remainder of the year. Information requested and requirements for official statement printers are included in this Request for Proposals (RFP).

### **Contact Person:**

All inquiries concerning this RFP should be directed to:

Indiana Finance Authority  
Attn: Scott Davis  
1 N Capitol Avenue  
Suite 900  
Indianapolis, Indiana 46204  
(317) 234-2228  
scodavis@ifa.in.gov

## **2. INDIANA FINANCE AUTHORITY BACKGROUND INFORMATION**

The IFA was created on May 15, 2005 by an Act of the Indiana General Assembly and is a merger of the following bond issuing authorities of the state: State Office Building Commission, Indiana Transportation Finance Authority, Indiana Development Finance Authority, Recreational Development Commission, State Revolving Fund, and Indiana Health and Educational Facility Finance Authority. The IFA will be able to carry out the purposes of these merged entities including the issuance of bonds to finance or refinance various governmental facilities including prisons, office buildings, parking facilities, highways, airport facilities, toll roads, wastewater and drinking water infrastructure improvement needs, facilities for persons with mental or addictive disorders, regional health facilities, and public recreational facilities. As of July 1, 2007, these combined entities had over \$4.8 billion in debt outstanding.

## **3. RFP SUBMITTAL INSTRUCTIONS**

Proposals will be received by the IFA at the address listed above (“**Contact Person**”) until 4:00 pm (EST) on June 13, 2008, or an electronic copy of the proposal may be submitted to [scodavis@ifa.in.gov](mailto:scodavis@ifa.in.gov) by the same deadline. Respondents are encouraged to limit proposals to five pages. However, if complete responses cannot be provided within 5 pages, please provide supporting documentation.

Proposals, both hard and electronic copy, that do not arrive by proposal opening time and date **WILL NOT BE ACCEPTED**. Applicants may submit their proposals any time prior to the above stated deadline.

**This is a request for the submission of proposals, but is not itself an offer and shall under no circumstances be construed as an offer. IFA reserves the right to alter, amend, or modify any provisions of this RFP, or to withdraw this RFP, at any time prior to the award of a contract pursuant hereto, if it is in the best interest of IFA to do so. IFA shall not be obligated to accept the lowest priced proposal, but will make an award in the best interests of the IFA after all factors have been evaluated.**

**Each respondent agrees to bear all costs and expenses of its response, and there shall be no reimbursement for any costs and expenses relating to the preparation of responses of proposal submitted hereunder of for any costs or expenses incurred during negotiations.**

#### **4. PROPOSAL EVALUATION AND AWARD PROCESS**

IFA personnel will evaluate all responses. These personnel will consider various factors when evaluating the RFPs, including, but not limited to the following areas:

- Fees
- Technological capabilities (including electronic dissemination capabilities and access)
- Qualifications/reputation
- Professional responsiveness
- Prior experience
- Indiana presence
- MBE/WBE firms

Respondents are advised that materials contained in proposals are subject to the Indiana Public Records Act, IC 5-14-3 et seq., and, after the contract award, may be viewed and copied by any member of the public, including news agencies and competitors. Respondents claiming a statutory exception to the Indiana Public Records Act must place all confidential documents (including the requisite number of copies) in a sealed envelope clearly marked "Confidential" and must indicate in the transmittal letter and on the outside of that envelope that confidential materials are included. The Respondent must also specify which statutory exception provision applies. The IFA reserves the right to make determinations of confidentiality. If the IFA does not agree that the information designated is confidential under one of the disclosure exceptions to the Indiana Public Records Act, it may either reject the proposal or discuss its interpretation of the allowable exceptions with the Respondent. If agreement can be reached, the proposal will be considered. If agreement cannot be reached, the IFA will remove the proposal from consideration for award and return the proposals to the Respondent. The IFA will not determine compensation to be confidential information.

**Indiana Finance Authority  
Proposed O/S Printer Fee Schedule**

**Estimated Costs Assuming 125 pages (no color), 40 POS, 250 FOS:**

Hard Copy Printing	\$ _____
Hard Copy Shipping Expense	\$ _____
Electronic Posting Cost, if Available	\$ _____
Electronic Distribution	\$ _____
 Estimated Cost	 \$ _____
 Additional Pages (per 4 pages)	 \$ _____
Less Pages (per 4 pages)	\$ _____
Additional Copies (per 25 copies)	\$ _____
Less Copies (per 25 copies)	\$ _____

**Do you have a website archive where the IFA can view and retrieve its OS's? View and retrieve other issuer's OS's? How long are OS's available?**

**Please describe any facilities in Indiana you operate and the number of people employed here.**

**Please provide any other information you feel the IFA would find useful.**